



Scholarship Application



Heartfelt Impressions recognizes that balancing work, life and family can be a bit challenging at times. We are committed to supporting the children and families in the communities we serve. We provide many ways, including financial assistance to support families in keeping that balance. We offer financial assistance through a confidential process, working with each family to support their individual needs.

Scholarship Application

Heartfelt Impressions provides a limited number of **partial** scholarships to working families who demonstrate significant financial need for services. All families are expected to contribute to their child's/children's tuition each week.

A completed scholarship application is required as well as supporting documentation. Families must register for the program, select a package and pay the annual registration fee (*according to the enrollment agreement*) prior to submitting a scholarship application. If your child is currently enrolled at a Heartfelt Impressions location, you are responsible for full payment for any program and tuition fees that occur prior to receiving financial assistance. Financial assistance is not available for before and after school care.

Families must also meet eligibility requirements including, but not limited to: income, household size, family circumstances, eligibility for DHS subsidy, amount of scholarship funds available and program space available. **The Scholarship Committee meets the 2nd Wednesday of the month and decisions are communicated within 5 business days.** Any scholarships approved by the Scholarship Committee are final and are not negotiable. Scholarships are not retroactive and fees must be paid and current in the interim. Please print clearly and include all requested documentation. **Incomplete applications will not be considered.**

Program Location (check one): Lake Orion Oakland Township Clarkston

Age of Child/Children (check all that apply): Infant Toddler Preschool PreK

Schedule Desired: 5 Full Days 4 Full Days 3 Full Days 2 Full Days 1 Full Day

Applicant (Parent) First: _____ Last: _____

Address/City/State/ZIP: _____

Email: _____ Phone: _____

Are you a currently enrolled student? YES NO Location _____

Childs Name _____ Date of Birth _____

Childs Name _____ Date of Birth _____

Childs Name _____ Date of Birth _____

Number of household members: Adults _____ Children _____

Applicant's Employer _____ Occupation _____

Number of Hours per week _____ Gross Monthly Income _____ How long at current job _____

Partner/Spouse's Employer _____ Occupation _____

Number of Hours per week _____ Gross Monthly Income _____ How long at current job _____

Tuition amount your family can pay per child is \$ _____ per week.



Financial aid amount you are requesting per child is \$_____ per week.

Additional information about your family's financial need and circumstances that may be helpful to know:

Have you applied for a DHS subsidy through Michigan Department of Human Services? YES NO

All families are expected to apply for assistance through DHS prior to applying for a scholarship with Heartfelt Impressions To apply: <http://www.michigan.gov/mibridges>

Do you qualify for a DHS subsidy? YES NO If NO, please explain:

Attach copies of **ONE** of the following documentation and return with your application:

1. Front page of prior year's Federal Tax Return
2. Prior year's W-2 for each adult in your household
3. Two (2) most recent paystubs or unemployment checks for each guardian

AND, if applicable, attach copies of the following:

1. If you are divorced or separated, you must attach copies of the appropriate pages from your recorded judgment that outlines:
 - a. Child care fee payment responsibility
 - b. Monthly child support amount
 - c. Monthly spousal support
2. DHS Subsidy and co-pay letter from your caseworker
3. Worker's compensation check
4. Any other untaxed income not reported

By signing below, I certify the information I have provided on the form is true and accurate. I agree to provide additional documentation to Heartfelt Impressions to verify financial need at any time during the application process or while on financial assistance during the school year. I also agree to notify Heartfelt Impressions of any changes in my financial circumstances. In order to continue receiving scholarship funds my account with Heartfelt must be current at all times. Failure to maintain my account in good standing will result in the forfeiture of any scholarship funds going forward. I understand I must reapply annually for scholarships.

Signature _____

Printed Name _____ Date: _____

Submit completed application and supporting materials via email to amaxwell@heartfeltimpressions.net, in person or by U.S. Mail to: **Heartfelt Impressions, Attn: Financial Assistance, 214 S. Broadway, Suite 110, Lake Orion, MI 48362.**

Incomplete applications will not be reviewed by the Scholarship Committee. Completed application packets received by the 1st of the month will be reviewed at that month's Scholarship Committee Meeting.



LAKE ORION



ROCHESTER



CLARKSTON

heartfeltimpressions.net